

Conard High School

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*Diversity is our Strength
National Exemplary School*

January 23, 2015

Dear Parent/Guardian:

The West Hartford Public Schools provide access to technology to support teaching and learning as well as to promote communication and collaboration. We are pleased to announce that a limited number of laptops will be available for students to check out for home use through the library media center. Laptops will be issued for a period of two weeks, but may be checked out from time to time throughout the school year. Students and parents must sign the **Technology Equipment Loan Agreement** (enclosed) prior to signing out the laptop for the first time. If at any time you no longer want your child to participate in this program you must notify the school in writing.

These laptops are equipped with 24/7 mobile access which means there does not need to be an Internet or wifi connection at home to access online resources. Students may use these laptops for educational and research purposes, but with 24/7 access parental advisory is encouraged. Please review the **Administrative Guidelines for Responsible Use of Technology** (<http://www.whps.org/page.cfm?p=1441>) with your child as well as any expectations that you set for your own family.

For more information on safe and responsible use of technology please visit **CyberCompass—A West Hartford Internet Awareness Initiative** at:
<https://sites.google.com/a/whps.org/cybercompass/home>

If you have any questions or concerns, please contact me.

Sincerely,



Julio Duarte
Principal